

EXPORT LOG FILES – VIEW/CREATE

The screenshot displays the 'Case Manager - Version 2012.01.29' application window. The main window shows a 'Process Entry - Appleby, Lipner and Snell | Dennis Appleby' form with various fields for Record No., Client Reference, Court Name, and Court County/Divison. A 'Service Log Export - Enter Criteria' dialog box is overlaid on top. The dialog box has a title bar with a close button and contains the following fields and options:

- Log Folder Path:** A text input field.
- View Logs:** A button.
- Set Date:** Radio buttons for Today, This Week, This Month, This Quarter, This Year, Yesterday, Last Week, Last Month, Last Quarter, and Last Year.
- Start Date:** 08/18/2013
- End Date:** 08/18/2013
- Server:** Howard Manners | Professional Process Servers, Ltd.
- Company Serving For:** Appleby, Lipner and Snell
- Attorney Requesting Service:** Dennis Appleby
- Export File Format:** Excel
- Include Field Names**
- OK** and **Cancel** buttons.

The background form also includes a 'Print Worksheet' button, 'Batch Print' options, and a 'SEARCH' button at the bottom.

This feature enables users to export service related data into a Spread Sheet for any purpose, including log files as might be required by Departments of Consumer Affairs (NY or other states) and to store same to CD/DVD. Spreadsheets can be created that includes all service related data, for any date range, for any process server, for all process servers, for any law firm (Excel, CSV, Txt formats).

You can select the data range for the data you wish to include on a spreadsheet, and handy drop down menus allow you to select the server name, company you are serving for, attorney requesting service, and spreadsheet format (Excel, CSV, Txt). You can create spreadsheet data for an individual server.....or you can select ALL SERVERS to create a spreadsheet that will contain data for all servers, and all companies and attorneys.